



**TEXAS HIGHER EDUCATION
COORDINATING BOARD**
Agency Operations and Communications
P.O. Box 12788 Austin, Texas 78711

LINDA BATTLES, M.P.AFF.
*Deputy Commissioner
Agency Operations and
Communications/Chief Operating
Officer*
512-427-6205
Fax 512-427-6127

KEN MARTIN
*Assistant Commissioner for
Financial Services/Chief Financial
Officer*
512-427-6173
Fax 512-427-6169

CHARLES W. PULS, Ed.D
*Deputy Assistant Commissioner
for Student Financial Aid Programs*
512-427-6365
Fax 512-427-6423

ZHEN ZHEN SUN
*Interim Assistant Commissioner for
Information Solutions & Services*
512-427-6259
Fax 512-427-6447

TONIA SCAPERLANDA
*Director
Human Resources*
512-427-6193
Fax 512-427-6510

JOHN WYATT
*Director
External Relations*
512-427-6586
Fax 512-427-6127

TO: Directors of Financial Aid
Public and Private/Independent Institutions of Higher Education

FROM: DeChà Reid
Director, Financial Aid Services

DATE: February 16, 2018

RE: Financial Aid Database (FAD) Report Updates FY 2018

During the FY 2018 FAD reporting cycle one, necessary updates to the reporting process were identified and have now been completed. Enclosed is a list of updates that have been made to the edit process and some additional clarifications to assist institutions with file processing. An updated FY 2018 FAD manual will also be sent out to all institutions and posted on the Student Financial Aid Programs website in the coming weeks.

For questions, please contact Financial Aid Services at 844-792-2640 or send an email to FADB@theccb.state.tx.us.

Enclose: [FY 2018 FAD Report Updates](#)

cc: Ken Martin, Assistant Commissioner
Charles Puls, Deputy Assistant Commissioner