

Certification Advisory Council (CAC)

Tuesday, July 25, 2017

Summary Notes

Members Present: Donna Jurick (chair); Dianna Miller; Melissa Armentor; Robert Rhodes

Member Absent: Jennifer Ramm

Staff Present: Cathie A. Maeyaert; Garry Tomerlin; Rex Peebles

Others Present: Dr. Edward Dupuy, representing applicant Southwest School of Art; Dr. Amanda Allison, site evaluation chair

The webcast of this meeting is available at the following link:

<http://www.thecb.state.tx.us/apps/Events/archive/webcast.cfm?youtube=VVqSeZgf0pY>

1. Welcome and introduction of CAC members

Cathie Maeyaert introduced Coordinating Board staff and asked Certification Advisory Council members to introduce themselves. Four members were present and constituted a quorum for the meeting. Dr. Amanda Allison, Texas Christian University, and Dr. Edward Dupuy, Southwest School of Art introduced themselves.

Donna Jurick, acted as chair for the meeting.

2. Consideration of Summary Notes from the April 25, 2017 meeting

Donna Jurick reminded CAC members that they had received the April 25, 2017 meeting summary notes prior to the meeting and asked for any revisions. No revisions were made. Dianna Miller made a motion to approve the April 25, 2017 minutes. Robert Rhodes seconded the motion.

Dr. Jurick asked Cathie Maeyaert for an update on Al-Huda University. Ms. Maeyaert reported since the April 2017 CAC meeting, Al-Huda University has changed its name to Guidance College.

3. Consideration of the application for its third Certificate of Authority from Southwest School of Art

Donna Jurick introduced consideration of the application from Southwest School of Art for its third Certificate of Authority. Dr. Jurick reminded CAC members that they received the site evaluation team report and SSA email response prior to the meeting. SSA had indicated they have no further response to the report.

Dr. Jurick asked Dr. Dupuy to give a short summary of the institution's degree program. Dr. Dupuy provided a short history of the institution and a description of its facilities. Dr. Dupuy stated that the first BFA class would graduate April 29, 2018. Thirteen students are expected to graduate. Total enrollment is about 64 students. SSA hopes to grow to about 200 students over the next several years. The next biggest step is to obtain candidacy with Southern Association of Colleges and Schools (SACS).

Dr. Dupuy said substantial scholarships are awarded to students, many of whom are first generation, low income, college students. These scholarships are made possible by the wide network of donors to SSA. Federal financial aid for students will be sought once the institution has SACS approval.

SSA submitted an application to SACS in October 2016 and is working on meeting the suggestions made in a SACS response letter. A consultant was brought in to work of revamping the assessment program and institutional effectiveness. SSA will resubmit the document in January 2018, expect a visiting team in late Spring 2018, and hopes to have candidacy by December 2018.

Dr. Amanda Allison, the site evaluation chair, provided a summary of the site team's report. Dr. Allison noted this was her second visit to SSA and it is was helpful to compare the two visits and the progress made. Dr. Allison commented that SSA is one of the finest art institutions she has observed. Dr. Allison noted the strong student culture and the indication that SSA has prepared them well for their chosen areas of art. Dr. Allison also noted the strong leadership at SSA. Faculty have complete satisfaction, including in areas where administration have worked to address issues. Dr. Allison affirmed that SSA's infrastructure is firm. All twenty-four standards were addressed.

Dr. Allison listed the site evaluation team. She was the chair, while she also reviewed faculty and curriculum. Tye Minckler, Vice President of Finance and Administration, Tarleton University, reviewed administration. Frank Parker, Vice President of Student Affairs, Sam Houston University, reviewed student affairs and advising.

Dr. Dupuy commented that the Certificate of Authority process had been good.

Dr. Jurick asked for questions from the CAC members regarding the site evaluation report. Dianna Miller had no questions or concerns. Melissa Armentor commented that lack of concern by Frank Parker spoke well of the institution.

Dr. Jurick asked Dr. Dupuy to expand on the SACS process and any challenges foreseen for the next year. Dr. Dupuy stated the areas of concerns were comprehensive institutional effectiveness and assessing the BFA program. As SACS wanted learning outcomes revised, SSA worked with a consultant to move toward three broadly accepted learning outcomes – critical thinking skills, studio skills, and professional engagement skills. SSA is also setting up four domains – instructional domain, student services domain, administrative domain, and

institutional domain. These domains will be aligned with the strategic plan and with SACS compliance. In Fall 2017, an assessment report and plan for continuous improvement will be sent to SACS. SSA is also working to explain the library memorandum of understanding with the San Antonio public library.

Cathie Maeyaert asked Dr. Dupuy to remind members about the relationship with the San Antonio public library. SSA entered into a partnership with the downtown library which is across the street from the campus. 7000 square feet of the library was renovated for SSA use through a donation. Arrangements have been made for a librarian liaison, student library cards, and access to TexShare. Rex Peebles asked about library resources for general education. Dr. Dupuy explained the resources which support an undergraduate education. This explanation will also be shared with SACS.

Cathie Maeyaert reminded CAC members that SSA is seeking a third Certificate of Authority. The certificate would be valid for two years. SSA would be eligible for another two-year Certificate of Authority, if needed, in order to continue seeking SACS accreditation.

Dr. Jurick asked about potential growth of student enrollment. Dr. Dupuy mapped out growth to 2035. SSA estimates a 1% increase every year. About 25-35 new students would be needed each year for this growth. The existing space can accommodate up to 160 students. A master planning process is underway to look at housing, additional studio space, and open studios. Scenarios for development include parking, mixed use retail, and a greater presence on the Riverwalk. SSA is also putting together succession plans for administration.

After no further questions, Donna Jurick asked for a vote on the application by Southwest School of Art for a Certificate of Authority. Dr. Jurick asked for a motion to either recommend approval or recommend denial of the Southwest School of Art's application for a Certificate of Authority. Melissa Armentor made the motion to recommend approval of the application. Dr. Rhodes seconded the motion. The motion passed unanimously.

4. Update on upcoming meeting dates and expected activities during AY 2017-2018

Donna Jurick asked Cathie Maeyaert for an update on upcoming meeting dates and expected activities. Ms. Maeyaert thanked the CAC members whose terms are expiring August 31, 2017. Carolyn Wilson Green had to resign earlier in the year. Melissa Armentor finished a term for a colleague. Robert Rhodes is also finishing his term. Ms. Armentor and Dr. Rhodes have agreed to another two year term. Their nominations will go to the Coordinating Board on Thursday, July 27, 2017. A third nomination for Joyce Williams, from Dallas County Community College District will be reviewed. Ms. Williams has served on CAC before. With those three nominations, the CAC will be back at full strength for the next year.

Ms. Maeyaert provided dates for upcoming meetings: October 24, 2017; February 1, 2018; April 24, 2018; and July 24, 2018. Ms. Maeyaert asked the CAC members to email a summary of

expenses for the meeting. Advisory committees are required to report the amount advisory committee members expend for meetings.

5. Adjournment

Dr. Jurick asked and received a motion and second to adjourn. She thanked Dr. Dupuy and Dr. Allison for their attendance.