



TEXAS HIGHER EDUCATION COORDINATING BOARD

P.O. Box 12788 Austin, Texas 78711

April 13, 2018

Stuart W. Stedman
CHAIR

Fred Farias III, O.D.
VICE CHAIR

John T. Steen, Jr.
SECRETARY OF THE BOARD

Andrias R. "Annie" Jones
STUDENT REPRESENTATIVE

Arcilia C. Acosta
S. Javaid Anwar
Michael J. Plank
Ricky A. Raven
Donna N. Williams
Welcome Wilson, Jr.

Raymund A. Paredes
COMMISSIONER
OF HIGHER EDUCATION

512/ 427-6101
Fax 512/ 427-6127

Web site:
<http://www.thecb.state.tx.us>

Dr. Brenda Hellyer, Chancellor
San Jacinto College District
8060 Spencer Hwy
Pasadena, TX 77505

RE: Desk Review of Developmental Education Program (DEP) Grant at San Jacinto
College District

Dear Dr. Hellyer:

San Jacinto College District (SJCD) complied with relevant Coordinating Board rules and regulations for the Developmental Education Program Grant, and with Texas Administrative Code (TAC) Chapter 4, Subchapter C, Rule 4.51, in the area allow-ability of grant expenditures and student eligibility. The term of the grant for \$370,750 was from August 15, 2016 to August 31, 2018 with the objective of providing targeted accelerated support for underprepared students to successfully complete their first college level course(s) in one semester.

Summary

Our review included tests of relevant expenditure and student data reported and certified by SJCD for accuracy and completeness in accordance with TAC Chapter 4, Subchapter C, Rule 4.51. Our desk review focused on the following expenditure and student data for the time period:

- August 15, 2016 to February 28, 2016

Our work included procedures to verify:

- The accuracy and validity of reported expenses; and
- The accuracy and validity of eligible students.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments on the conduct of this review, please let me know.

Sincerely,

Mark A. Poehl, CPA, CIA, CISA, CFE
Director, Internal Audit and Compliance

PERFORMED BY:

Mr. David Mahoney, Compliance Specialist

cc:

THECB

Board Members

Commissioner's Office

Dr. Raymund A. Paredes, Commissioner of Higher Education
Ms. Linda Battles, Deputy Commissioner for Agency Operations and Communication/COO
Dr. David Gardner, Deputy Commissioner for Academic Planning and Policy
Mr. William Franz, General Counsel

College Readiness and Success

Dr. Jerel Booker, Assistant Commissioner College Readiness and Success
Dr. Suzanne Morales-Vale, Director, Developmental & Adult Education

San Jacinto College District

Dr. Laurel Williamson, Deputy Chancellor/ President
Ms. Marie Flickinger, Chairman of the Board
Teri Zamora, Vice Chancellor of Fiscal Affairs
Dr. Rebecca Goosen, Associate Vice Chancellor for College Preparatory & PI on the CRSM 60X30TX Grant
Mr. Michael Moore, Director, Office of Grants Management
Ms. Cathy Rau, Grant Accounting Coordinator
Ms. Linda Torres, CPA, CIA, CFE, Director of Internal Audit
Ms. Tomoko Olson, Director, Grants Accounting

Texas Association of Community Colleges

Mr. Jacob Fraire, President and Chief Executive Officer

STATUTORY DISTRIBUTION REQUIREMENT

State Auditor's Office

Internal Audit Coordinator

Sunset Advisory Commission

Mr. Ken Levine, Director