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August 8, 2016

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Dr. Paul Klotman, President
Baylor College of Medicine
One Baylor Plaza,
Houston, Texas 77030

RE: A Compliance Desk Review of Formula Funding at Baylor College of Medicine

Dear Dr. Klotman:

Baylor College of Medicine complied with relevant Coordinating Board (THECB) rules and regulations for enrollment data used for formula funding and with Texas Administrative Code (TAC) Section 13, in the areas of resident eligibility and enrollment.

Summary

Our review included tests of relevant enrollment data reported and certified by Baylor College of Medicine for accuracy and completeness in accordance with TAC Section 13. Our desk review focused on the following enrollment data and time periods:

- Enrollment on the Health Related Institution Residents/Fellows Report (CBM00R) during fall 2014.

Our work included procedures to verify:

- Reported enrollment was eligible for formula funding.

The cooperation of your staff during this review is greatly appreciated. If you have any questions or comments on the conduct of this review, please let me know.

Sincerely,

Mark A. Poehl, CPA, CIA, CISA, CFE
Director, Internal Audit and Compliance

PERFORMED BY:

Ms. Priscilla Suggs, MBA, CFE; Compliance Specialist

cc:

THECB

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